

# MINUTES

## Regular Meeting of the Board of Directors of the Eastern Shore of Virginia Broadband Authority

November 19, 2015

Board members in attendance were: Pete Lalor (via webcam), John Reiter, and Katie Nunez.

ESVBA management participating in the meeting who were in attendance: Nicholas Pascaretti and Leah Hoopes (Secretary)

Members of the public attending were:  
Mike Zodun and Matt Ertle

Katie Nunez called the meeting to order at 2:15 pm.

### **PUBLIC COMMENT**

Mr. Ertle gave an update on the services and marketing at Chesapeake Bay Communications.

Mr. Zodun commented on the great service from the Broadband Authority and was interested in learning who won the RFP.

### **STATUS REPORT**

1. Bloxom Tower- Mr. Pascaretti announced that the bids were a lot higher than anticipated and the results will be discussed under New Business.
2. Town Broadband Initiative Program (BIP)- Mr. Pascaretti reported that there are possibly 3 new towns interested and he is meeting with them to discuss the program.
3. WiFi Hotspots- Mr. Pascaretti stated that they just received the VDOT permits for Indian Town and they will be moving forward. Mr. Bridgham gave an update that the Chincoteague library has fiber and they're working on a drawing for approval. Mr. Pascaretti is still waiting on a response from Cape Charles. There are no new updates on the Accomack

Visitor Center.

4. VDOT Road Jobs- ESVBA will be transferring and reattaching cables on Horntown Rd. Bayshore Concrete Roadway needs the fiber cables relocated
5. Community Solar Energy- ESVBA needs to relocate the aerial fiber underground..
6. Service Level Metrics- Mr. Pascaretti stated that fiber was down in Chincoteague due to broken ANEC poles. The fibers were reattached and no one lost service.
7. WISP EVPL Program-Six sites are contracted for.
8. VITA RFP for Broadband Services-ESVBA was notified by VITA that they will be awarded the contract.

### **NEW BUSINESS**

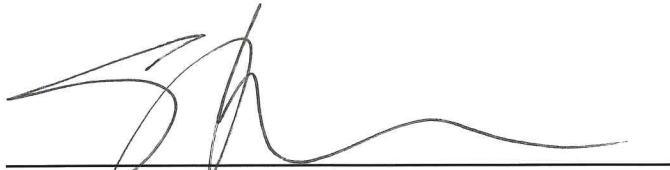
- a. Broadband PPEA RFP- Responses were received from Eastern Shore Communications and Declarations Network Group. The committee will meet and review the proposals.
- b. Bloxom Tower IFB-Mr. Pascaretti stated that none of the responses were compliant and they did not contain the addendum. Legal council advised that if the addendum was signed the IFB could be awarded to the low bidder. Mr. Pascaretti will have the addendum signed and move forward with an intent to award.
- c. ERP (accounting system) RFP-ESVBA received several responses and would like to move forward with Capital Business.
- d. Website Redesign RFP-ESVBA received several responses and would like to move forward with Legal Marketing.
- e. BIP Modifications-Mr. Pascaretti proposed to the BOD a modified BIP which would eliminate the monthly charges for the internet portion for the first year of internet service.

### **CLOSED SESSION**

### **ADIJOURNMENT**

*Due to no quorum the meeting is rescheduled for Monday @ 10:30 am..*

These minutes were approved at the January 21st 2016 meeting of the Board of Directors of ESVBA.



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Presiding Officer

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Leah Hoopes, Secretary