

Meeting Information: Annual Meeting of the Board; May 12, 2010

Meeting Description: Annual and Regular Meeting of Eastern Shore of Virginia Broadband Authority	
Date: May 12, 2010	Location: Accomack Airport
Time: 3:00 – 5:00 pm	Call In Phone no: NA

Participants: (✓ marks present; X marks absent; ☎ a dial-in attendee non-voting)

	Name		Name		Name
☎	Katie Nunez	X	Mike Zodun	✓	Joe Caffrey
✓	Steve Miner	✓	Dimitri Plionis	✓	Pat Coady
✓	Cheryl Tyson	X	Nicholas Pascaretti	✓	Melinda McPeek

Joe Caffrey called the meeting to order @ 3:10 PM

Agenda Topics/Action Items:

1) Public Comment – No public comment
2) Annual Meeting – Officer and Board Member Elections <i>a) Plionis motioned that Steve Miner be elected to serve as the new chair of the ESVBA board, Joe Caffrey to continue as Treasurer, Mike Zodun to continue as Vice-Chair, and that Melinda McPeek be elected as Secretary, seconded by Caffrey and carried unanimously.</i>
3) Review of Minutes <i>April 14, 2010 board meeting minutes were reviewed and motioned to be approved amended by Plionis, seconded by Miner, and carried unanimously.</i>
4) Treasurer’s Report <i>a) Financial Statements – Tyson informed the board that she will be scheduling financial review meetings twice monthly with the Executive Director, Treasurer, and Administrative Assistant. Tyson presented for review a Profit & Loss July 1, 2009 through April 30, 2010, Balance Sheet through April 30, 2010, and Statement of Cash Flow through April 30, 2010 (see 4a.i, 4a.ii, and 4a.iii attached).</i>
5) Status Reports <i>a) Project Manager’s Status Report – Tyson presented the project management report updating the board on overall project status and priorities (see 5a attached). Coady updated board on Hospital status and order.</i>
6) New Business <i>a) MBC Asset Transfer Agreement – Plionis motioned to approve the Mid-Atlantic Broadband Asset Transfer Agreement and authorize the chairman of the board to sign on behalf of the ESVBA, seconded by Miner, and carried unanimously.</i> <i>b) Personnel Policy – Coady presented a draft Personnel Policy (see 6b attached) for approval. Miner motioned to approve the Personnel Policy, Plionis seconded, and the motion carried unanimously.</i> <i>c) Procurement Policy – Coady presented a draft ESVBA Procurement Policy and further discussion and adoption was deferred to the June meeting.</i> <i>d) Executive Director Search – Joe Caffrey joined the Executive Director Search Committee. Search Committee meeting to discuss applicants was scheduled for May 19th at the Accomack Airport.</i> <i>e) Local Network Completion Event – Coady presented a tentative plan for a local event to mark the</i>

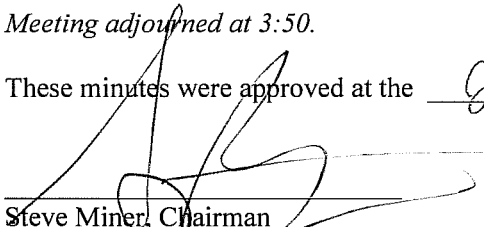
completion of the network.

7) Next Meeting Date

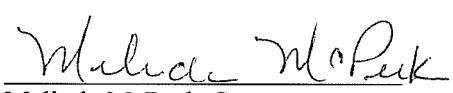
The next regular board meeting is scheduled for June 9, 2010 at 3:00 PM at the Accomack Airport.

Meeting adjourned at 3:50.

These minutes were approved at the June 9, 2010 meeting of the ESVBA.


Steve Miner, Chairman

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Melinda McPeek, Secretary