

Meeting Information: Regular Meeting of the Board; April 14, 2010

Meeting Description: Monthly Meeting of Eastern Shore of Virginia Broadband Authority	
Date: April 14, 2010	Location: Accomack Airport
Time: 3:00 – 5:00 pm	Call In Phone no: NA

Participants: (✓ marks present; X marks absent; ☎ a dial-in attendee)

	Name		Name		Name
✓	Katie Nunez	✓	Mike Zodun	✓	Joe Caffrey
✓	Steve Miner	✓	Dimitri Plionis	✓	Pat Coady
✓	Cheryl Tyson	✓	Nicholas Pascaretti	✓	Melinda McPeek

Also in attendance: Kat Edwards

Mike Zodun called the meeting to order @ 3:07 PM

Agenda Topics/Action Items:

1) Public Comment – No public comment
2) Review of Minutes March 10, 2010 board meeting minutes were reviewed and <i>motioned to be approved amended by Caffrey, seconded by Miner, Plionis abstained due to absence from meeting, vote carried.</i>
3) Treasurer’s Report a) Financial Statements – Tyson then presented for review a Profit & Loss July 1, 2009 through March 31, 2010, February 2010 Check Detail, and March 2010 Check Detail. (see 3a.i, 3a.ii, and 3a.iii attached). Tyson also presented a spreadsheet on EDA expenditures to date (see 3a.iv attached). <i>Approval of financials deferred until May meeting.</i>
4) Status Reports a) Agreements –Pascaretti and Tyson discussed the status of each agreement (see 4a attached). Tyson updated that the Exmore Hut purchase/deed is now complete and the building permit is ready. Pascaretti explained that an agreement is being discussed with MDB to provide them with routing capability. b) Project Manager’s Report – Tyson presented the project management report updating the board on overall project status and priorities (see 4b attached). Tyson updated that S. Durbin has completed review of the transfer agreement on Southern Portion and that culvert repairs are complete on the Cheriton/North Toll Portion. Tyson and Pascaretti provided an overview of their meeting with NASA including discussions of building a hut at the NASA Welcome Center – ESVBA currently shares a hut with Maryland Broadband Cooperative. Nunez requested that the project progress map be updated.
5) New Business a) ESVBA Year End – Tyson informed the board that staff will be working on financials and the 2010-2011 budget in preparation of the end of the fiscal year. Nunez mentioned that Northampton County has put auditing services out to bid and included ESVBA in the scope. b) ESVBA Annual Meeting – Tyson reminded the board that the ESVBA Annual Meeting and election of officers will be on May 12, 2010. Nunez advised that the Annual and Regular Meeting could be

**Eastern Shore of Virginia
Broadband Authority
Board Meeting Minutes**

combined.

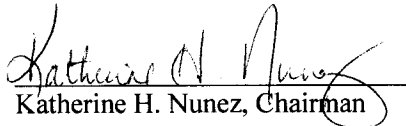
- c) Personnel Executive Director Search Committee – Nunez informed the board that they are actively searching for an Executive Director and suggested an ED search committee be formed. Zodun and Plionis volunteered to be on the committee along with Coady and perhaps other ESVBA staff TBD.
- d) Lighting Ceremony – Coady and Tyson solicited input from the board in regards to an event to mark the lighting of the network. Discussion followed on a proposed date and type of event and if two events should be planned – one local event to mark the actual lighting and a larger ceremony in the fall. *Motion was made by Plionis that a local event should be held to mark the actual completion of the backbone and lighting of the network, seconded by Miner, and carried unanimously. The board requested that staff present a plan for the event at the May meeting.*
- e) Closed Session – Motion to enter into closed session according to Section 2.2-3711 of the Code of Virginia of 1950, as amended; (A) Paragraph 1: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, *made by Nunez, seconded by Plionis, and carried unanimously.*
- f) After closed session, the Chairman reconvened the meeting. *Motion was made by Plionis, seconded by Miner, that the Board had entered the closed session for that purpose as set out in Paragraph 1 of Section 2.2-3711 of the Code of Virginia of 1950, as amended.* Roll call vote taken – Vote was that no other business discussed than as advised per Paragraph 1. All members present voted affirmative. *Motion was made by Nunez, seconded by Miner and carried unanimously to increase Cheryl Tyson's hourly compensation by \$5hr.*

6) Next Meeting Date


The Annual Meeting and next regular board meeting is scheduled for May 12, 2010 at 3:00 PM at the Accomack Airport.

Motion to adjourn made by Nunez, seconded by Plionis and carried unanimously.

These minutes were approved at the May 12, 2010 meeting of the ESVBA.


Katherine H. Nunez, Chairman

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Melinda McPeek, Acting Secretary