

MINUTES

Regular Meeting of the Board of Directors of the Eastern Shore of Virginia Broadband Authority

September 17, 2015

Board members in attendance were: Steve Miner, Pete Lalor, Elaine Meil, and Katie Nunez.

ESVBA management participating in the meeting who were in attendance: Nicholas Pascaretti and Leah Hoopes (Secretary)

Members of the public attending were:
Mike Zodun, Bill Parr, and Keith Montgomery

Elaine Meil called the meeting to order at 2:05 pm.

AGENDA ADOPTION

Ms. Nunez moved to amend the agenda to remove the first closed session and change item a under Old Business to PPEA RFP. Mr. Lalor seconded. Motion passed unopposed.

PUBLIC COMMENT

None.

REVIEW OF MINUTES

Mr. Lalor moved to approve the Regular Meeting Minutes from July. Ms. Nunez seconded. Motion passed unopposed.

Mr. Lalor moved to approve the Special Meeting Minutes from August. Ms. Nunez seconded. Motion passed unopposed.

Steve Miner arrived at 2:11pm.

STATUS REPORT

1. Bloxom Tower- Mr. Pascaretti announced that there was only one bid for construction and the RFP will be readvertised.
2. Town Broadband Initiative Program (BIP)- Mr. Pascaretti reported that Baycreek will be turning up soon, they're waiting on access to the fire tower for Hallwood and Belle Haven will be ending soon.
3. WiFi Hotspots- Mr. Pascaretti stated that the aerial construction is completed for Indian Town Park and they're waiting on VDOT Permits.
Ms. Nunez motioned to add Cape Charles Park and Chincoteague Downtown Park to future WiFi Hotspots. Mr. Lalor seconded. Motion passed unopposed.
4. VDOT Road Jobs- Mr. Pascaretti reported that Church Road has been completed and cable has been replaced. Horntown Road needs cables transferred and reattached. Fiber for Bayshore Rd needs to be relocated.
5. Service Level Metrics- Mr. Pascaretti stated MDBC had an outage due to a fiber on August 31st and Broadcast Storm from a service provider on September 2nd.
6. WISP EVPL Program-Two sites are contracted for.
7. VITA RFP for Broadband Services-A response to RFP was submitted to VITA for Broadband services on 7-6-15.

NEW BUSINESS

OLD BUSINESS

- a. PPEA RFP-
Ms. Meil moved to authorize the Executive Director to advertise and release the PPEA RFP. Ms. Nunez seconded. Motion passed unopposed.
- b. Exmore BIP-Mr. Pascaretti stated that he reached out to the Exmore Town Manager via email and has not gotten a response.

CLOSED SESSION

Motion to enter into closed session according to Section 2.2-3711 of the Code of Virginia of 1950, as amended;) Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probably litigation, and consultation with legal counsel employed or retained by

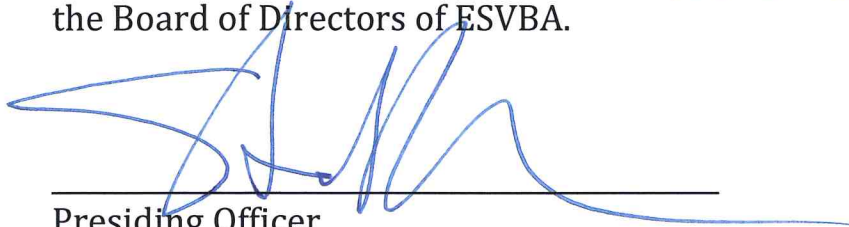
the Authority regarding specific legal matters requiring the provision of legal advice by counsel. Paragraph 34: Discussion or consideration by a local authority created in accordance with the Virginia Wireless Service Authorities Act (§ 15.2-5431.1 et seq.) of confidential proprietary records and trade secrets excluded from this chapter pursuant to subdivision 19 of § 2.2-3705.6 made by Ms. Nunez, seconded by Mr. Lalor. The following board members were present Mr. Lalor, Mr. Miner, Ms. Meil, and Ms. Nunez, and voted affirmative.

After closed session, the Chair reconvened the meeting. Motion was made by Ms. Nunez, seconded by Mr. Lalor that the Board had entered the closed session for that purpose as set out in Paragraph 7 and Paragraph 34 of Section 2.2-3711 of the Code of Virginia of 1950, as amended. Roll call vote taken Vote was that no other business discussed than as advised in Paragraph 1 and 7. The following board members were present Mr. Lalor, Mr. Miner, Ms. Meil, and Ms. Nunez, and voted affirmative.

ADJOURNMENT

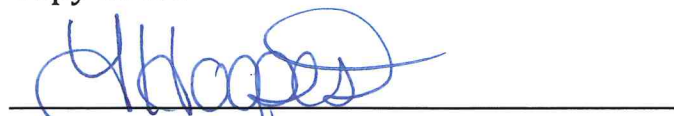
Mr. Miner moved to adjourn @ 3:10pm.

These minutes were approved at the November 23rd, 2015 meeting of the Board of Directors of ESVBA.



Presiding Officer

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Leah Hoopes, Secretary