

# MINUTES

## Regular Meeting of the Board of Directors of the Eastern Shore of Virginia Broadband Authority

November 23, 2015

Board members in attendance were: Steve Miner, John Reiter, Elaine Meil, and Katie Nunez.

ESVBA management participating in the meeting who were in attendance: Nicholas Pascaretti and Leah Hoopes (Secretary)

Members of the public attending were:  
None

Steve Miner called the meeting to order at 10:33 am.

### **AGENDA ADOPTION**

*Ms. Meil moved to amend the agenda to add resolution for competitive bidding.  
Mr. Reiter seconded.  
Motion passed unopposed.*

### **PUBLIC COMMENT**

None.

### **REVIEW OF MINUTES**

*Ms. Meil moved to approve the Regular Meeting Minutes from September.  
Ms. Nunez seconded. Mr. Reiter abstained. Motion passed.*

### **CLOSED SESSION**

Motion to enter into closed session according to Section 2.2-3711 of the Code of Virginia of 1950, as amended; ) Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probably litigation, and consultation with legal counsel employed or retained by the Authority regarding specific legal matters requiring the provision of legal advice by counsel. Paragraph 34: Discussion or consideration by a local

authority created in accordance with the Virginia Wireless Service Authorities Act (§ 15.2-5431.1 et seq.) of confidential proprietary records and trade secrets excluded from this chapter pursuant to subdivision 19 of § 2.2-3705.6 made by Ms. Nunez, seconded by Mr. Reiter. The following board members were present Mr. Reiter, Mr. Miner, Ms. Meil, and Ms. Nunez, and voted affirmative.

After closed session, the Chair reconvened the meeting. Motion was made by Ms. Nunez, seconded by Mr. Reiter that the Board had entered the closed session for that purpose as set out in Paragraph 7 and Paragraph 34 of Section 2.2-3711 of the Code of Virginia of 1950, as amended. Roll call vote taken Vote was that no other business discussed than as advised in Paragraph 1 and 7. The following board members were present Mr. Reiter, Mr. Miner, Ms. Meil, and Ms. Nunez, and voted affirmative.

**MOTION**

*Mr. Reiter motioned to have the attorney draft a letter to Eastern Shore Communications advising them that their proposal is non responsive, that they're not qualified, or that the other responder is more highly qualified and that we enter into negotiations with DNG. Ms. Nunez seconded.*

*Mr. Reiter moved to amend the motion to just state that Eastern Shore Communications was non responsive in the letter. Ms. Nunez seconded. Motion passed unopposed.*

**MOTION**

*Ms. Meil moved to enter into negotiation with Declaration Network Group. Mr. Reiter seconded. Motion passed unopposed.*

**MOTION**

*Mr. Reiter motioned to move forward with Edward Muller's bid for the Bloxom Tower. Ms. Nunez seconded. Motion passed unopposed.*

**MOTION**

*Ms. Nunez moved to award the ERP System bid to Capital Business Solutions at \$32k plus recurring charges. Mr. Reiter seconded. Motion passed unopposed.*

**MOTION**

*Ms. Meil moved to award the Website Redesign RFP to Legal Marketing. Mr. Reiter*

*seconded. Motion passed unopposed.*

**MOTION**

*Ms. Nunez moved to modify the BIP program to allow free internet service for a 1 year term. Mr. Reiter seconded. Motion passed unopposed.*

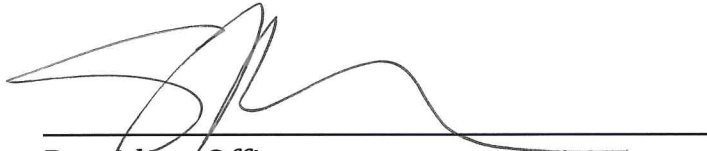
**MOTION**

*Mr. Reiter moved to authorize Nicholas Pascaretti to build out to Cheapside and Oyster. Ms. Nunez seconded. Motion passed unopposed.*

**ADJOURNMENT**

*Mr. Miner moved to adjourn @ 11:28 am.*

These minutes were approved at the January 21st 2016 meeting of the Board of Directors of ESVBA.



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Presiding Officer

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Leah Hoopes, Secretary