

MINUTES

Regular Meeting of the Board of Directors of the Eastern Shore of Virginia Broadband Authority

May 19, 2016

Board members in attendance were: Steve Miner, Katie Nunez, Elaine Meil, John Reiter and Pete Lalor (via skype-remotely attending due to medical reasons).

ESVBA management participating in the meeting who were in attendance: Nicholas Pascaretti and Leah Hoopes (Secretary)

Members of the public attending were:
Granville Hogg and Glen Salmon

Steve Miner called the meeting to order at 2:03 pm.

AGENDA ADOPTION

Ms. Nunez moved to adopt the agenda.

Ms. Meil seconded. Motion passed unopposed.

CLOSED SESSION

Motion to enter into closed session according to Section 2.2-3711 of the Code of Virginia of 1950, as amended;) Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probably litigation, and consultation with legal counsel employed or retained by the Authority regarding specific legal matters requiring the provision of legal advice by counsel. Paragraph 34: Discussion or consideration by a local authority created in accordance with the Virginia Wireless Service Authorities Act (§ 15.2-5431.1 et seq.) of confidential proprietary records and trade secrets excluded from this chapter pursuant to subdivision 19 of § 2.2-3705.6 made by Ms. Nunez, seconded by Mr. Reiter. The following board members were present Ms. Nunez, Mr. Miner, Ms. Meil and Mr. Reiter and voted affirmative.

After closed session, the Chair reconvened the meeting. Motion was made by

Ms. Nunez, seconded by Ms. Meil that the Board had entered the closed session for that purpose as set out in Paragraph 7 and Paragraph 34 of Section 2.2-3711 of the Code of Virginia of 1950, as amended. Roll call vote taken Vote was that no other business discussed than as advised in Paragraph 7 and 34. The following board members were present Ms. Nunez, Mr. Miner, Ms. Meil, and Mr. Reiter and voted affirmative.

PUBLIC COMMENT

Granville Hogg (Northampton Medical Ad-Hoc Committee)-Mr. Hogg is discouraged due to issues regarding the contract with the only qualified responder to the Broadband's RFP. He states that a continued delay affects the counties, businesses, and the public. Mr. Hogg wants to know the next plan if the contract does not go through.

Glen Salmon-Mr. Salmon works from home and is currently a Verizon customer that is not satisfied with the quality of the service. He asks that the progress of the ESVBA be published for the public.

REVIEW OF MINUTES

*Ms. Meil moved to approve the Regular Meeting Minutes from March.
Mr. Reiter seconded. Motion passed unopposed.*

STATUS REPORT

1. Bloxom Tower- Mr. Pascaretti provided an update stating that construction is in progress.
2. Town Broadband Initiative Program (BIP)- Mr. Pascaretti reported that Cheriton has advertised for the BIP and Nassawadox has also expressed interest in participating. Hallwood is waiting for access to the fire tower and Cape Charles awarded their BIP to Chesapeake Bay Communications.
3. Accounting/ERP System- Data is being uploaded and both systems are being used.
4. Website Redesign- The website is complete.
5. Wi-Fi Hotspots- Mr. Pascaretti reported that Indian Town Park and Chincoteague Park are both in service.
6. VDOT Road Jobs- ESVBA needs to relocate fiber cable on Bayshore Road in Cape Charles .
7. Community Solar Energy: Oak Hall Fiber Relocation- ESVBA needs to relocate aerial fiber underground.

8. Service Level Metrics- No non Force Majeure Outages
9. WISP EVPL Program- 8 sites are contracted for and all are operational and 5 more are in progress.

NEW BUSINESS

- a. Tangier Island Submarine Cable- Mr. Pascaretti spoke about the possibility of getting a grant to build out to Tangier.
- b. 2017 Budget- *Ms. Nunez moved to amend the FY16 budget to increase the expenditures by \$95,500.00 for the purchase of a core router funded from the undesignated fund balance. Ms. Meil seconded. Motion passed unopposed.*
Ms. Nunez moved to provide the Executive Director operating authority to continue with the FY16 budget balances into the FY17 budget through the month of September. Mr. Reiter seconded. Motion passed unopposed.

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Mr. Reiter and voted affirmative.

ADJOURNMENT


*Ms. Nunez moved to recess until June 1st at 9:00 am. Mr. Reiter Seconded.
Motion passed unopposed.*

These minutes were approved at the July 21, 2016 meeting of
the Board of Directors of ESVBA.



Presiding Officer

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Leah Hoopes, Secretary