

MINUTES

Regular Meeting of the Board of Directors of the Eastern Shore of Virginia Broadband Authority

July 16, 2015

Board members in attendance were: Steve Miner, Pete Lalor, Elaine Meil, Katie Nunez, and John Reiter.

ESVBA management participating in the meeting who were in attendance: Nicholas Pascaretti and Leah Hoopes (Secretary)

Members of the public attending were:
Mike Zodun, Bob Nichols, Judy Morgan, Bill Blaine, Frank Janci.

Elaine Meil called the meeting to order at 2:05 pm.

AGENDA ADOPTION

Mr. Reiter moved to amend the agenda to add a section for the Hurricane Sandy Grant under New Business and removed the first closed session item. Mr. Lalor seconded.

Motion passed unopposed.

PUBLIC COMMENT

None.

REVIEW OF MINUTES

Mr. Reiter moved to approve the Annual Meeting and Public Hearing/Regular Meeting Minutes from May and the Special Meeting Minutes from June.

Mr. Lalor seconded. Motion passed unopposed.

Steve Miner arrived at 2:13pm.

STATUS REPORT

1. Bloxom Tower- Mr. Pascaretti announced that the construction bid for the tower has been publicly advertised.

2. Town Broadband Initiative Program (BIP)- No new updates.
3. WiFi Hotspots- Mr. Pascaretti stated that there has been an increase in usage at the Custis Park, Accomack Airport, ES Chamber, and the CBBT.
Mr. Reiter moved to add public WiFi at Indian Town Park.
Ms. Nunez seconded. Motion passed unopposed.
4. VDOT Road Jobs- Mr. Pascaretti reported that Horntown road will begin phase 2 soon. Church Road in Accomac is starting construction and ESVBA will need to replace cable.
5. Service Level Metrics- Mr. Pascaretti stated there was an outage due to a building collapse in Onancock and it was repaired the next day.
6. WISP EVPL Program-Two sites are contracted for.
7. VITA RFP for Broadband Services-A response to RFP was submitted to VITA for Broadband services on 7-6-15.

NEW BUSINESS

- a. PPEA Policy- Mr. Pascaretti presented the PPEA policy with changes made by the attorneys.
Ms. Nunez moved to adopt the ESVBA guidelines for PPEA policy as amended by the attorney. Mr. Lalor seconded. Motion passed unopposed.
- b. 2016 Budget- Mr. Pascaretti suggested that they continue on with the 2015 Budget until September's meeting for further discussion of the capital budget.
Ms. Meil moved to postpone adoption of the budget until the next BOD meeting. Mr. Reiter seconded. Motion passed unopposed.
- c. Hurricane Sandy Grant- Ms. Meil presented the opportunity that Accomack County be included in the Hurricane Sandy Grant relating to a broadband project. . Mr. Pascaretti stated it would come from the capital used for network expansion and they would need to extend the fiber from the backbone toward Saxis.
Ms. Nunez motioned for Nicholas Pascaretti to move forward with ANPDC regarding the grant. Mr. Lalor seconded. Motion passed unopposed.

OLD BUSINESS

- a. *Ms. Nunez moved to form a committee to work with the attorney to create a draft document for consideration. Ms. Meil seconded. Motion passed*

unopposed.

MOTION

Mr. Reiter moved to accept the treasurer's report. Ms. Meil seconded. Motion passed unopposed.

CLOSED SESSION

Motion to enter into closed session according to Section 2.2-3711 of the Code of Virginia of 1950, as amended;) Paragraph 1: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probably litigation, and consultation with legal counsel employed or retained by the Authority regarding specific legal matters requiring the provision of legal advice by counsel made by Ms. Nunez, seconded by Mr. Reiter. The following board members were present Mr. Lalor, Mr. Miner, Ms. Meil, Ms. Nunez, and Mr. Reiter and voted affirmative.

After closed session, the Chair reconvened the meeting. Motion was made by Mr. Lalor, seconded by Ms. Meil that the Board had entered the closed session for that purpose as set out in Paragraph 1 and Paragraph 7 of Section 2.2-3711 of the Code of Virginia of 1950, as amended. Roll call vote taken Vote was that no other business discussed than as advised in Paragraph 1 and 7. The following board members were present Mr. Lalor, Mr. Miner, Ms. Meil, Ms. Nunez, and Mr. Reiter and voted affirmative.

MOTION

Mr. Lalor moved to give Robert Bridgham a raise effective the next pay period. Ms. Meil seconded. Motion passed unopposed.

MOTION

Mr. Reiter moved to immediately build fiber to Wachapreague. Ms. Meil seconded. After further discussion, Ms. Nunez moved to amend the motion to add the source of funds will come from the undesignated fund balance of the ESVBA. Mr. Lalor abstained. Motion passed.

ADJOURNMENT

Mr. Lalor moved to recess until 2pm on August 20th, when the board will hold a work session. Ms. Nunez Seconded. Motion passed unopposed.

These minutes were approved at the Sept 17th, 2015 meeting of the Board of Directors of ESVBA.

Elaine K. Mai

Presiding Officer

Copy teste:

L. Hoopes

Leah Hoopes, Secretary